

PROCEEDINGS OF THE GREEN BAY WATER COMMISSION

Meeting of the Water Commission held at 8:30 a.m., Monday, May 9, 2016 at the Water Utility office.

Present: Kathryn Hasselblad-Pascale, Leon R. Engler, John C. Heugel, Douglas J. Martin, Nanette M. Nelson.
Also present: Alderman Sladek, General Manager Quirk, Comptroller Mueller, Engineering Services Manager Powell, Water Commission Attorney Vande Castle, Recording Secretary Smith, and water customer Tom Hoy.

Absent: James F. Blumreich (excused) and Lisa Bauer-Lotto (excused)

Action items

1. The meeting was called to order by Vice President Hasselblad-Pascale. A motion was made by Engler, seconded by Nelson, and unanimously carried to approve the agenda.
2. A motion was made by Heugel, seconded by Nelson, and unanimously carried to approve the Commission Meeting minutes of April 11, 2016.
3. A motion was made by Nelson, seconded by Engler, and unanimously carried to approve the Vehicle and Equipment Quotes.

Information Items

4. Comptroller Mueller presented the Green Bay Water Utility April 30, 2016 Cash Position Report. He stated that the Front Office Staff continues to integrate the De Pere billing system.
5. The General Manager gave her report:

The construction of the Wrightstown pipe is complete. They are currently performing various tests on the pipe to prepare it for use. General Manager Quirk, Engineering Services Manager Powell, and Ashwaubenon will be meeting with them next week to discuss that the loading of Green Bay water into their water mains and towers goes smoothly. The water will likely start flowing into Wrightstown within the next month.

The Utility went live with De Pere billing and administrative duties on Monday, April 4th. The first batch of De Pere bills was mailed out April 12th.

General Manager Quirk and the GBWU managers met with AECOM for a Master Plan Workshop focused on population projections and demands. A presentation on the population projections and demands will be given to the Water Commission in June or July.

JD Solomon of CH2M came to GBWU on April 26th and 27th to begin the update of the Strategic Plan. He met with each manager individually and then as a group. A workshop on the Strategic Plan will be scheduled with the Water Commission for their input either the end of May or early June.

GBWU NWTC Intern Amy Vollmer's internship ended late April. During her time with GBWU, she gained experience working in every department. In her exit interview, Amy said that she found the experience to be very valuable.

The summer help employees will be starting mid-May or beginning of June. Three will be working in Distribution painting hydrant nozzles, two in Distribution for tasks as needed, two at the Filter Plant and Pumping and Supply, and one in the Front Office, for a total of eight summer employees.

There will be a new Billing Assistant employee starting in two weeks.

All the results for the GBWU lead sampling are in except one. If this last sample comes in below action level, the GBWU will be within the passing range of the EPA Lead and Copper Rule. The lead levels for the samples that have already come in are far lower than the numbers from last year. This is likely in large part due to the unidirectional flushing program performed 2014-2015.

GBWU performed jar testing at the Filter Plant. They varied the amount of coagulant used to see if that would affect the water quality leaving the plant. Andrew Jacque, PHD, microbiologist, assisted GBWU Water Operators with the tests.

There are three upcoming lead education public outreach events hosted by GBWU and the Brown County Health Department. They will be held at the Hmong Center, Neville Museum, and St. Willebrord Parish over the month of May. General Manager Quirk and Brown County Nurse Kathy Janssen will be giving PowerPoint presentations on lead in drinking water and other home lead hazards, respectively.

General Manager Quirk made contact with the Green Bay School District in reference to testing Green Bay Schools for lead in drinking water. She provided them with an EPA guide on school water testing. General Manager Quirk, Customer Service Manager Mahoney, and Executive Assistant Smith met with the School District representatives to discuss this. The School District is looking to sample and in turn implement any remedial action if needed. They have been proactive in replacing aging fixtures for many years already.

General Manager Quirk and Engineering Services Manager Powell attended the Water Supply Regulatory Affairs Seminar on May 4th. In a presentation given by Cathy Wunderlich of the DNR, the Green Bay Water Utility website was included as an exemplary example of a transparent and effective public relations tool.

GBWU has achieved the milestone of replacing 100 lead services in 2016. Lead service replacement will continue on a daily basis. General Manager Quirk met with the City Department of Public Works to discuss collaborating to remove lead services during pavement repair projects. They also discussed excavation permit fee options in an effort to lower costs of lead service replacement.

The City Council approved up to \$300,000.00, from a source yet to be determined, to help pay for lead service replacement on the privately-owned portion of lead services. Discussion on this will be included as an item on the June 13, 2016 Water Commission Agenda. Also on the upcoming agenda will be an item for approval of a draft proposal of the City lead service removal ordinance to be presented to the City Protection and Welfare Committee.

Martin arrived 8:59 A.M.

The Wisconsin Department of Natural Resources plans to make \$11.8 million available to municipalities to help remove old private lead service lines. Municipalities would need to comply with the Safe Drinking Water Loan Program requirements and with federal regulations including Use of American Iron and Steel and Davis-Bacon wage requirements.

A motion was made by Heugel, seconded by Martin, and unanimously carried to suspend the rules.

Tom Hoy (1120 Cass Street) suggested to the Commissioners creation of a program to provide water filters to affected members of the public, as a response to potential lead in drinking water. Ald. Sladek offered to advise Hoy on how to present this idea to the Common Council.

A motion was made by Heugel, seconded by Engler, and unanimously carried to return to the regular order of business.

The meeting was adjourned at 9:14 A.M.

Respectfully submitted,

Leon R. Engler, Secretary